Dear Colleague;

This is the certificate that confirms the Erasmus (KA103/KA107) duration of the staff mentioned below at our institution. Thank you so much for your collaboration.

**Kirklareli University**

**International Relations Office**

**STAFF**

Family name :

First name :

Sex :

**RECEIVING INSTITUTION**

Country :

Name of Receiving Institution :

Faculty & Department :

**CONFIRMATION OF ARRIVAL AND DEPARTURE**

**This is to confirm that …** ***(name of the staff)*… the staff of *Kirklareli University* has arrived and attended the teaching mobility (8 hours) at …** ***(name of the university)* …between the dates:**

|  |
| --- |
| *… / … / 20…* ***-*** *… / … / 20…* |
|  |

*… / … / 20…*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*(date) (signature and stamp of the institution)*