Dear Colleague;

This is the certificate that confirms the Erasmus (KA103/KA107/KA108) duration of the staff mentioned below at our institution. Thank you so much for your collaboration.

 **Kirklareli University**

**International Relations Office**

**STAFF**

Family name :

First name :

Sex :

**RECEIVING INSTITUTION**

Country :

Name of Receiving Institution :

Faculty & Department :

**CONFIRMATION OF ARRIVAL AND DEPARTURE**

**This is to confirm that …** ***(name of the staff)*… the staff of …*Kirklareli University*… has arrived and attended the training mobility (5 days) at …** ***(name of the university/enterprise)* …between the dates:**

|  |
| --- |
|  *… / … / 20…* ***-*** *… / … / 20…* |
|  |

 *… / … / 20…*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

 *(date) (signature and stamp of the institution)*